

LCC-LCCEA Common Course Numbering

Bargaining Ground Rules:

1. Anyone can attend the bargaining sessions; attendees who are not part of the official bargaining teams shall attend as silent observers and may not speak or participate in the bargaining session.
2. Either team may invite guests as speakers to negotiations. Both teams will give the other team at least 24 hours advance notice including identifying the guest and the reason(s) or topic(s) on which they will be speaking.
3. Sessions will be recorded by one or both teams. Any recordings shall be provided to each team upon completion of the meeting. When the recording device produces transcripts or contains chat history, these records will be provided along with the recording.
4. Proposals and counter-proposals, or mark-ups or strikethroughs of prior proposals, shall be provided in electronic format prior to presentation. Electronic format will be defined as MS WORD file format. There is no expectation of formal response during the session when a proposal is first presented.
5. Changes and mark-ups of proposals shall follow standard conventions within the MS WORD file format documents (strike through, bold, italics etc.)
6. Meetings shall begin and end on time
7. Nothing from negotiations shall be considered formal or official until provided as a proposal or document in the MS WORD file format.
8. Calendar invitations shall be transparent, showing time, date, location/meeting options, and all invitees.