TA *5:23 pm*

2/12/26

MEMORANDUM OF AGREEMENT
Between
Lane Community College (LCC)
and
Lane Community College Education Association (LCCEA)

Learning Management System Change

This Memorandum of Agreement (MOA) is between Lane Community College (LCC or the "College") and Lane Community College Education Association (LCCEA or the "Association"). This MOA is effective upon execution and will expire on June 30, 2027 ~~June 30, 2026~~.

All terms of the LCC-LCCEA Collective Bargaining Agreement and associated Memoranda of Agreement remain in effect except where contradictions may arise, upon which the terms described below will supersede.

Recitals:
1) This MOA resolves a demand to bargain from LCCEA regarding the implementation of a new learning management system.
2) The College and the Association have agreed to transition to Canvas from Moodle as the College's Learning Management System.

Agreement:

1) The College will provide a comprehensive learning management system migration tool to facilitate the migration of all courses to the new learning management system. The College will facilitate the training of the migration tool and ensure the most accurate and effective course migration process using the course migration service by:
   a) The College and the Association shall collaborate to select twelve (12) instructors with a course, or courses, that meet the following criteria
      i) Uses complex implementation of the current learning management system tools or structures
      ii) Represents a diverse range of disciplines and courses from the college.
      iii) Faculty member is willing to participate on the Migration Committee (hosted by K-16 Solutions).
   b) The twelve (12) faculty members participating in the Migration Committee shall receive compensation for the following at their regular hourly rate:
      i) ~~Four (4)~~ Three (3) hours orientation meeting and course selection
      ii) ~~Four (4)~~ Three (3) hours initial migration review - Migration Iteration 1
      iii) ~~Four (4)~~ Three (3) hours migration review - Migration Iteration 2
         ~~Four (4)~~ Three (3) hours migration final migration review - Migration Iteration 3

   c) The four Migration Committee events above will take place during winter 2026 and/or spring 2026 for a period of approximately six weeks. ¶

   d) The College will make a good faith effort to migrate all courses to the new learning management system by April 29, 2026 and make migrated course shells available to all faculty. The College will provide migrated course shells that preserve course content, structure, and materials to minimize faculty effort in transitioning to the new learning management system.¶

2) The College will provide faculty with documentation of content types that require manual re-creation and appropriate support for these conversions through the ATC.

3) The College shall provide up to six (6) hours of learning management system training ~~and/or class preparation time~~ during the Spring 2026 Conference. If course shells have been migrated by April 29, 2026, faculty may elect to engage in up to six hours class preparation time during Spring 2026 Conference.

4) Part-time faculty unable to attend the Spring 2026 Conference will be able to access remote training modules and use up to six (6) hours of inservice hours to participate in these training sessions. If course shells have been migrated by April 29, 2026, faculty may elect to engage in up to six hours class preparation time during Spring 2026 Conference.

5) The College will dedicate the majority of Faculty In-Service (i.e., ~~seven~~ six hours) on two College Scheduled Fall 2026 inservice days ~~September 17, 2026~~ for Canvas class development time _and/or training._ Part-time faculty shall have the opportunity to utilize up to a total of twelve inservice hours on these two days for class preparation on Canvas.

6) Beginning as early as ~~spring~~ winter term 2026, the College will provide support for the new learning management system and course migration through the Academic Technology offices and through 24/7 vendor support services.

7) Faculty member access to the old learning management system will be available until December 31, 2026 on a per request basis. ~~June 30, 2026. While course shells will be available in the old learning management system until June 30, 2026, Summer 2026 courses will not be hosted on the old learning management system.~~ Past course shells will be accessible in an archive system that allows review of course content, and retrieval into the new LMS.

8) Canvas will go into effect for Fall 2026 term. _During Summer 2026 term, both Moodle and Canvas will be available._

→ The two days will be the days traditionally used for the VPAA inservice and the day set aside for joint FPD and VPAA training.